Employer letterhead

Date:....

To Whom It May Concern,

Subject:	Employment verification for
	Address:
	Phone:
	Email:

I am writing to confirm that ...... has been employed at our company since...... with an approximate of .......hours per week/month as a **Direct Care Workers** (circle the job description):

Home Care Aides	Dementia Care Specialists	Transportation Providers
Care Coordinators	Activities Coordinators	Community Health Workers
Care Managers	IHSS workers not in the IHSS Career Pathway	

Let us know if you have any questions,

Sincerely,

Supervisor/Manager name:....